



Chief Administrative Officer

Chief Human Resources Officer

HUMAN RESOURCES

Health, Safety and Wellness Manager

Human Resources Generalist

Human Resources and Payroll Coordinator

WHAT WE DO

At the Township of Centre Wellington, we believe our people are our greatest resource - "people serving people". Human Resources is a department supporting the Township's employees and we have a responsibility for:





- Recruitment and Selection
- Compensation and Benefits
- Ontario Municipal Employees Retirement System (OMERS) pension plan administration
- Payroll
- Health and Safety
- New Hire Orientation
- Employee Relations and Agreements
- Organizational Development
- Legislative Compliance
- Job Evaluation and Pay Equity
- Disability Management (both Occupational and Non-Occupational)
- Training and Development

KEY FACTS






- 1** 330 Township employees (total headcount)
 - This includes 61 Volunteer Fire Fighters and 140 Part Time and Seasonal staff
- 2** 129 Full Time Township employees
 - This includes Full Time Contracts

NUMBER OF STAFF:

4

-  Chief Human Resources Officer
-  Health, Safety and Wellness Manager
-  Human Resources Generalist
-  Human Resources and Payroll Coordinator

UPCOMING PROJECTS & GOALS

-  2023 - 2025 People Plan (workforce plan)
-  Launch of new Learning and Development Program
-  Mental Health Strategy
-  Health & Safety Management System
-  Implementation of new Timesheet Management System